Configuring and Using Yale's Medical Library Proxy Server

- A connection through the proxy server allows you to access Yale Library resources from off-campus locations.
- Do not configure your Web browser until you have applied for and <u>received</u> a proxy account username and password
- Don't use the proxy connection for all Web browsing (i.e. when you aren't using Yale resources). Turn off the proxy when you don't need it or consider setting one browser to use the proxy and leave another "unproxied"

Configuring Firefox for Windows

Instructions based on version 3.5.7



From the dropdown "Tools" menu, select "Options"

Select LAN Settings

| Options | | | | | | X |
|---|--|---|------------------------------|----------|-------------------------------------|---|
| Main Tabs | Content | Applications | Privacy | Security | Advanced | |
| General Network Connection Configure how F Offline Storage Use up to 50 | Uplate Encr irefox connect MB of son a website a | yption its to the Intern space for the ca sks to store dat | iet iche a for offline | use (| Settings Clear Now Exceptions | |
| The following we | bsites have s | tored data for d | | Cancel | Remove | |

Under "Advanced" Options and the "Network" tab, click on the **Settings**

Entering the Proxy Server Info

| Connection Setting | s | | |
|--|--|----------------|----------------|
| Configure Proxies to No proxy Auto-detect prox Manual proxy con | Access the Internet (y settings for this net <u>w</u> ork nfiguration: | | |
| HTTP Proxy: | proxy.med.yale.edu | <u>P</u> ort: | 3128 🗘 |
| | Use this proxy server for all p | rotocols | |
| SS <u>L</u> Proxy: | proxy.med.yale.edu | P <u>o</u> rt: | 3128 🗘 |
| ETP Proxy: | | Po <u>r</u> t: | 0 🍧 |
| <u>G</u> opher Proxy: | | Port: | 0 🍧 |
| SO <u>C</u> KS Host: | | Por <u>t</u> : | 0 🍨 |
| | ○ SOCKS v4 SOCKS v5 | | |
| <u>N</u> o Proxy for: | localhost, 127.0.0.1 | | |
| <u>A</u> utomatic proxy | Example: .mozilla.org, .net.nz, 19 configuration URL: | 2.168.1. | 0/24 Reload |
| | OK Cano | el (| Help |

Change the radio button from the default **No proxy** to **Manual proxy configuration** Enter the proxy server name and

port number

proxy.med.yale.edu 3128 –
 in the boxes for "HTTP Proxy" and
 "SSL Proxy"

Complete the setup by clicking OK in each dialog box until all boxes are closed

The next website you go to after configuring the proxy server will require you to login using your proxy server username (full email address) and the password assigned to you

Turning off the Proxy

| Auto-detect pro Manual proxy c | oxy settings for this net <u>w</u> ork onfiguration: | | |
|---|---|----------------|-----|
| HTTP Proxy: | | Port: | 0 |
| | Use this proxy server for all | protocols | |
| SS <u>L</u> Proxy: | | Port: | 0 🗘 |
| ETP Proxy: | | Po <u>r</u> t: | 0 |
| <u>G</u> opher Proxy: | | Port: | 0 |
| SO <u>C</u> KS Host: | | Por <u>t</u> : | 0 🗘 |
| | 🔿 SOC <u>K</u> S v4 💿 SOCKS <u>v</u> 5 | | |
| <u>N</u> o Proxy for: | localhost, 127.0.0.1 | | |
| | Example: .mozilla.org, .net.nz, 1 | 92,168,1,0/ | 24 |

No proxy is the default connection.

Your Web browser will continue to use the proxy connection until you "turn off" the proxy.

To turn off the proxy, follow the steps up to this point and select the **No Proxy** option. Close each window by clicking on OK to save your selection.