Basics

- The new CWML Qualtrics Stats Form is at: https://yalesurvey.ca1.qualtrics.com/jfe/form/SV_6hCqad76NI3Z5hs
- See more details on the Staff Links page.

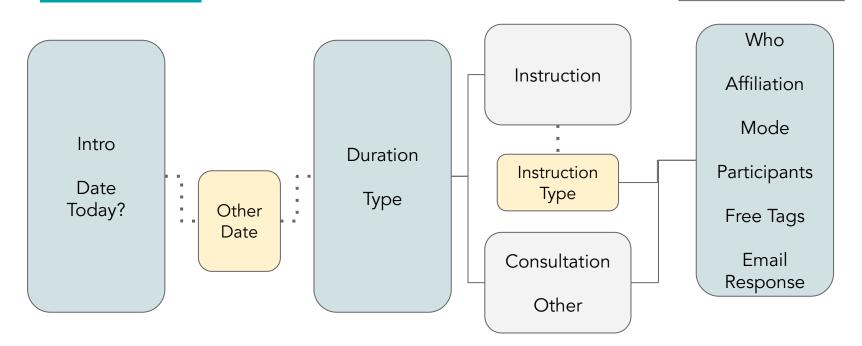# Additional Qualtrics CWML Stats Form Information

- [Form Structure](#)
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- [Form Responses & Validation](#)

Form Structure

Last Updated: 01/03/2024

Form Questions — Front-Facing

1. [Q1 - Recorded Date Accurate] Are you completing this survey on the date the interaction occurred?
   a. If yes — to Q2;
   b. [Q1a - Other Start Date] if no — enter date.
2. [Q2 - Duration] How long was this interaction?
3. [Q3 - Type] What was the interaction type?
   a. [Q3 - Instruction Types] If instruction: choose type(s).
4. [Q4 - Who] Who was the interaction with?
5. [Q5 - Affiliation] What affiliations were involved in this interaction?
6. [Q6 - Mode] In what mode did this interaction occur?
7. [Q7 - Participants] How many participants were involved in this interaction?

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Form Questions — Front-Facing

8. [Q8 - Free Tags] If you'd like to add free tags to this interaction, list them below:

9. [Q9 - Email Response] Receive an email copy of responses?

Form Questions — Back-End

1. NetID — via CAS
2. Additional Qualtrics metadata:
   a. Start Date
   b. End Date
   c. Progress
   d. Duration
   e. Recorded Date

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Form Responses & Validation

QUESTION

1. Are you completing this survey on the date the interaction occurred?

This is a radio response question with only two possible answers.

RESPONSE

- ☑ Yes
- ☑ No

Form Responses & Validation

QUESTION

1. Enter date interaction occurred:

Only appears if: date today? = No

Default: yesterday's date

Validation: Date must be entered in mm/dd/yyyy format.

RESPONSE

- ▣ 12/20/2023

Above response is an example.

Form Responses & Validation

QUESTION

2. How long was this interaction (in minutes)?:

Default: none

Validation: must be whole number; represents minutes

Minimum: 5

Maximum: 2400

RESPONSE

▫ 45

Above response is an example.

Form Responses & Validation

QUESTION

3. What was the interaction type?

This is a radio response question with only three possible answers.

RESPONSE

- ◻ Consultation
- ◻ Instruction
- ◻ Other

Form Responses & Validation

QUESTION

3. What was the instruction type?

Only appears if: type = instruction
Select all that apply.
See glossary for definitions.

RESPONSE

- library class
- curriculum-integrated session
- one-off session
- hosted session
- orientation
- tour
- Cushing Center tour
- Other

Form Responses & Validation

QUESTION

4. Who was the interaction with?

Select all that apply.

See glossary for definitions.

RESPONSE

- ▣ Faculty
- ▣ Student
- ▣ Post-doc
- ▣ Researcher
- ▣ Staff
- ▣ Resident
- ▣ Fellow
- ▣ Clinician
- ▣ Nurse
- ▣ Alumni
- ▣ Other
- ▣ Unknown

Form Responses & Validation

5. Who affiliations were involved in the interaction?

Select all that apply.

See glossary for definitions.

- YSM
- YNHH
- YSN
- YSPH
- PA online
- PA onsite
- Yale Grad
- Yale College
- Yale other
- external
- unknown

Form Responses & Validation

QUESTION

6. In what mode did this interaction occur?

This is a radio response question with only six possible answers.

Default: Zoom

RESPONSE

- ▣ in-person
- ▣ Zoom
- ▣ phone
- ▣ email
- ▣ chat
- ▣ other

Form Responses & Validation

QUESTION

7. How many participants were involved in this interaction?

Default: 1

Validation: must be whole number, represents number of people

Minimum: 0

Maximum: 9999

RESPONSE

▫ 12

Above response is an example.

Form Responses & Validation

QUESTION

8. If you'd like to add free tags to this interaction, list them below:

This question is open-ended. See FAQs and prior documentation for more information.

RESPONSE

- systematic review, COVID-19

Above response is an example.

Form Responses & Validation

QUESTION

9. Receive an email copy of responses?

Default: Yes

Note: while you can choose 'no,' we encourage you to select 'yes' so you can track how up-to-date you are with your stats.

RESPONSE

- Yes, email me my responses.
- No, do not email me my responses.

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